



2007 COMPUTER FORENSICS COURSE CATALOG



Contract Number: GS-35F-0238T

*Master the technologies that will help your
organization solve computer crime and
corporate intrusion.*

Open Letter from the Director of Training and CEO of High Tech Crime Institute Inc.

19February 2006

Dear Prospective Student and Supervisors of Prospective Students

During the past few years, HTCI @ LC Technology has been driven with a mission; to provide all investigators and corporate security professionals with the skills they will need to investigate, evaluate and prosecute computer criminals worldwide.

In today's world there is no crime that can not be linked to a computer in some manner. As a federal and local law enforcement officer for the past 23 years, I have watched computer crime come into its own. You can't pick up the paper today without reading about evidence found on a computer being the key to solving a crime. Unfortunately, while computers have become so critical in today's society, computer skills of today's investigators haven't kept pace with the fundamentals of Computer Crime Investigation.

Several years ago, some federal agencies were not allowed to collect fingerprints at a crime scene. Instead, they would have lab technicians come to the crime scene or send the evidence to a lab. This practice is antiquated by today's standards; such a skill would need to be handled by a specialist. We are in the same boat when it comes to computer crime. Identity Theft, Fraud and Network intrusions are handled by patrol officers, as they are going to be the first responder to a digital crime scene. The patrol officer or corporate security technician possess the skills to conduct the preliminary investigation and gather basic computer crime evidence and information. The first responder will also need to be fluent in the skills of preserving the digital crime scene. Some agencies take the position that computer crime is for the large departments and simply stick their heads in the proverbial sand. The public as well as your organization deserve more from those who are supposed to protect them. Computer crime is a nationwide epidemic and is not just isolated to the urban areas.

HTCI @ LC Technology is dedicated to bringing the most relevant and up to date information available to its students. When your student leaves our classroom they will be confident in their new found skills and able to share them with your department.



Stephen Pearson
Director of Training HTCI @ LC Technology
CEO
High Tech Crime Institute Inc.

About HTCI @ LC Technology

The first 3 years have been great. We have trained over 900 students and the results are in. HTCI @ LC Technology regularly provided training above and beyond that of its competitors. We could not be prouder of our trainers and the accomplishments of our company. Just ask any student who has attended one of our training seminars and they will tell you that we simply are the best at what we do.

HTCI @ LC Technology was started with one goal in mind; to provide the highest quality training available. We have met and exceeded that goal. We have challenged the others in this field to keep up. Our students learn by doing thru hands-on training, not by sitting in a conference room watching Power Point slides.

HTCI @ LC Technology provides specialized training and services in all areas of computer and online crime investigation.

Courses are offered to local, state, and federal law enforcement officers, corrections officers, prosecutors, and corporate security specialists. We also cater to the private investigator by offering revolutionary training to help aide in the successful investigation of civil cases.

HTCI @ LC Technology mobile training labs are constantly traveling around the country, bringing the power of the hands-on training experience to you. Ask any student that has been through one of our training courses regarding the benefits of having a computer to train with in their hands. Couple the Hands on Training with the software tools that are provided to each student in the training course and you will see why we are one of the fastest growing training companies of this type in the country.

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Certified Computer Crime Scene Technician Computer Crime Essentials (CCST1)

The first level of the HTCI certification track was specifically designed to train and deploy the next generation of "Cybercrime Investigators". This 40-hour course of instruction was designed to train law enforcement, risk management and corporate security investigators in the dynamics of modern cybercrime investigations. Our hands-on course puts the student behind a computer workstation with specialized software. You will learn how to properly seize, examine and investigate an IBM-based, network-attached PC and related digital media for evidence relating to a criminal or civil incident.

Topics Include

CYBERCRIME OVERVIEW - An outline of the various types of individual Cybercrimes. This block deals with the what and why of computer crime. This block covers what we feel to be the major categories of computer crime and general investigative techniques.

BROWSERS FOR INVESTIGATIVE RESEARCH - You're only as good as your tools. This block shows investigators the power that is right at their fingertips. During this block you will get to unlock the investigative power of the search engine.

FRAUD WITH HIGH TECH TOOLS - This block covers the most reported crimes today and what to do with them once you get them. Included are topics on ID manufacturing, auction site fraud, phoney diplomas and much more.

STALKING & IDENTITY THEFT - How do you deal with an online stalker, what laws have they broken and what can you do about it. This block will take the investigator through the very tricky world of stalking and ID theft and show them how they can help the public to overcome this very dangerous type of crime.

CERT RESPONSE AND EVIDENCE COLLECTION - They called you, you have the crime scene, now what? This block takes you through the processing and collection of evidence from the crime scene. What to look for and how to mark it without damaging it. This is a critical skill to learn that's so often overlooked

INTERNET TECHNOLOGIES - You need to know how it works before you can prove I did it. This block shows you how the internet works and provides the foundation for the rest of the course

LOG FILE ANALYSIS - Now you have collected all those log files how do you analyze them and what software is available to help you.

PRIVATE NETWORKS - You follow the suspect back to their network but the internal network can be your greatest challenge. This block will teach you what to look for and where to find it.

WIRELESS TECHNOLOGIES - The next big challenge for hackers and ID thieves is the wireless world. You will learn how difficult it really is to investigate that which can't be seen

INVESTIGATING EMAIL - This core competency is a requirement for all investigators regardless of position. This is probably one of the most important skills an investigator can learn today. Email is going to give you a trail back to your suspect and in many instances provide you a digital fingerprint

IRC, INSTANT MESSENGERS & BLOGS - This is where the kids go to communicate today. The internet has become the child's last bastion of free communication. Parents can't monitor them neither can teachers. You will learn what to look for and how to gather these precious pieces of information that kids and adults will leave on their systems.

INVESTIGATING WEBSITES & ONLINE STORAGE - This block will teach you how and where to find crucial evidence residing on the internet. During this block you will be exposed to email collection techniques as well as using exploits to help in your investigation on the internet.

Certification

With this course you will come away with the expertise you need to successfully and efficiently prove and prosecute your High Tech cases. This course will allow you to become certified at the Primary level as a High Technology Crime Investigator

Course Includes

- 367 page Course Workbook and Manual
- HTCI @ LC-Technology First Responder Quick Guide
- Crime Scene Investigator Manual
- HTCI @ LC-Technology Investigator Tool Student Resource CD
- HTCI @ LC-Technology Tracking Website
- HTCI @ LC-Technology Student Website
- HTCI @ LC-Technology Mailman Listserv
- 100% Hands-On Training
- HTCI @ LC-Technology Certification

PHOTORECOVERY® - Recover lost images from Smart Media, Compact Flash, Memory Sticks, SD Cards CD, Mini Disk or almost any other type of media used by digital cameras.

FILERECOVERY® For Windows - Easy recovery tool retrieves files which have been deleted from a hard disk even if they are not in the recycle bin. The search engine makes finding deleted files a task anyone can perform.

FILERECOVERY® Pro - Professional allows the user to recover data from severely damaged disk drives.

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Dates, Location & Cost

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Certified Computer Crime Scene Technician Forensic Processing of Digital Media Training (CCST2)

Effective evidence retrieval is never easy. In the world of computer crime, it can prove impossible... unless you know exactly where to look and what tools to use to examine the data. In this second level of High Technology Crime Investigator certification, you'll spend three fast-paced, information-intensive days digging in to the basic elements of data recovery and digital evidence retrieval utilizing the latest forensic tools.

Topics Include

DIGITAL STORAGE OF EVIDENCE

This course begins with a review of the methods of storing evidence on computers. All windows platforms are discussed. After this review a complete and in depth review of the forensic process is given.

DIGITAL EVIDENCE

An in-depth review of the various digital file structures a cybercrime investigator may encounter while conducting an examination of digital media is presented during this lesson. Recovery of specific "digital artifacts" in the modern computing environment is also covered during this lesson.

FORENSIC EXAMINATION TOOLS

The basics of utilizing the various hardware and software tools available to the modern cybercrime investigator to examine "digital artifacts" will be covered during this lesson. Forensic examination tools will be presented and utilized by the student during hands-on, practical application exercises. During this block of instruction you will be exposed to two of the premier Forensic Suites and the full line of LC-Technology file recovery tools. Also during this block you will use the **Read-Only IDE Drive Bay** for imaging a hard drive. This drive bay is retained by the student after the completion of the course.

STEGANOGRAPHY and ENCRYPTION

The concepts of steganography and encryption are discussed in how they may impact evidence stored on a digital storage structure. This block will cover how the evidence can be corrupted and or changed to prevent access by investigators.

INSTANT MESSENGERS

The introductory of this new communication medium has spawned a whole new way in which investigators can obtain and or review evidence. This block details the communication process and how it can be used to gather evidence.

Certification

With this course you will come away with the expertise you need to successfully and efficiently prove and prosecute your High Tech cases. This course will allow you to become certified at the Intermediate level as a High Technology Crime Investigator.

Course Includes

- **250 page Course Workbook and Manual**
- **HTCI @ LC-Technology First Responder Quick Guide**
- **Crime Scene Investigator Manual**
- **HTCI @ LC-Technology Investigator Tool Student Resource CD**
- **HTCI @ LC-Technology Tracking Website**
- **HTCI @ LC-Technology Student Website**
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FILERECOVERY® For Digital Media Recovery solution for digital media – Smart Media, Compact Flash, MMC, Memory Stick, Micro drive, SD, XD Cards, PMCIA, Video CD, DVD, etc...Recovers images, documents, mail, video, music or just about anything. Featuring innovative recovery algorithms. Also displays preview of the recoverable data.

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Linux Network Investigator

This is where you get to apply all you've learned in the Basic and Intermediate courses. This course will delve into the world of Linux and Network Investigations both wired and wireless. The course also takes the investigator into the windows registry In the registry the investigator will find the pieces of gold that may solve the case. When you're through with this capstone course, you'll not only have the skills and knowledge you need to investigate and solve computer based crimes but you will have the hands-on experience in applying those skills and knowledge in today's very confusing computer crime world..

Topics Include

Linux Operating System- students will install a Linux based computer OS. The student will then perform functions and note the differences and similarities between the Linux OS and the Windows OS. The student will create a dual boot system with Windows 2000 and install investigative software for use in analyzing the system.

Linux for Investigators – Students will use the Linux Operating System as an Investigative Tool. Students will learn the freeware and open source tools that are available to investigators in the world of Linux. Students will use these tools in class to gather and analyze evidence.

Linux and Windows Interoperability – Students will learn to use tools that allow the sharing of data between these two very popular operating systems. Students will also use freeware tools such as Open Office and Thunderbird Mail to transfer and share data between systems. The student will also receive a CD containing the latest most stable version of the software.

This course is intended to start the investigator down the path to successfully using the free and open source forensic tools available. In our days of ever shrinking budgets this can be critical to a department having the ability to conduct and run forensic investigations.

Certification

This course can be applied as one of three core component courses required for HTCI @ LC-Technology's Certified Network Forensic Investigator (CNFI) Certification.

Course Includes

- 250 page Course Workbook and
- Manual
- HTCI @ LC Technology First
- Responder Quick Guide
- Guide to Linux Investigations Manual
- HTCI @ LC Technology Investigator Tool
- Student Resource CD
- HTCI @ LC Technology Tracking Website
- HTCI @ LC Technology Student Website
- HTCI @ LC Technology Mailman Listserve
- Hands on access to computer forensic lab or access to our hands on access to our state of the art mobile training lab
- A certified HTCI @ LC Technology instructor.

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Computer Network Investigator

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Topics Include

Network Topology - Students will be introduced to the concepts that make a modern network. Upon completion the student will be familiar with the following concepts:

- TCP/IP
- Network Topology
 - Star
 - Bus
 - Ring
 - Hybird or Mixed Networks
- Domains
- Workgroups
- Windows Authentication
- DNS
- DHCP

Microsoft Networking Concepts - students will be introduced to advanced concepts of TCP/IP networking including the operation of the TCP/IP stack and other concepts. The student will install and configure the three most basic network designs Star, Bus and Ring. The student will perform correct sub netting of a network and learn where the files needed for successful investigation can be found. The student will use programs such as ethereal to gather network packets and information. The student will also use the MMC and Languard security scanner to browse for evidence of network tampering.

Windows Wireless Communications- students will setup and manipulate a wireless network, creating a local class C network and then cascading the wireless networks together to form a WAN. The student will also become proficient with the concepts of finding the wireless access points using wireless scanning software. Students will be introduced to the successful blocking of cell phone devices and the storing of the evidence.

Network Investigations- students will use advanced windows investigation concepts to hunt down and find those pearls of valuable evidence that reside on the network.

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Cell Phone and Portable Storage Forensic Training (CPPSF)

The world of law enforcement and corporate security is quickly being out paced by the portable technologies now available. This 24-hour course of instruction is designed to provide an Investigator the training and proper tools necessary to seize and investigate cell phones and portable storage devices. Our hands-on course puts the student behind a computer workstation with specialized software. You will learn how to properly seize, examine and investigate devices related to the portable digital environment.

Topics Include

FORENSIC PRINCIPALS - This block covers the 4 pillars of a Digital Forensic Investigation. Principals and guidelines will be discussed that will allow the student to gather data in a forensically and legally sound manner. During this block students will be exposed to the basic principals of the file system. Students will also understand and participate in Hands On exercises that will demonstrate the process of deleting and hiding files on digital media. The student will also be given software tools that will allow them to recover deleted or damaged files.

CELL PHONE NETWORK OVERVIEW - This block of instruction covers the major network design topologies that allow cell phone communications today.

SIM CARD DESIGN AND FUNCTIONALITY - This block introduces the student to the importance of the SIM card and how it can provide unique and pertinent information in an investigation. Topics in this block include the address book, SMS storage and other unique identifiers.

SMS OVERVIEW - This block looks into the cell phone communication structure called SMS. Criminals use this means of communication to pass private information that they do not wish to be monitored by law enforcement.

CELL BODY STORAGE CELL PHONE / PDA SEIZURE POLICIES AND PROCEDURES - This block looks at the difference in storage technologies. PDA and cell phones while having many similarities differ in many respects as well. These differences will be explored. Policies and procedures will be discussed at length during this block as well. This will ensure the investigator a solid legal and technological background when dealing with this type of evidence.

FARADAY TECHNOLOGIES - This block discusses the importance of providing a shielded environment to be able to analyze the cell phone. In this block the student will use a faraday box and faraday material to block the signals emanating from a cell phone.

DATA RECOVERY - This block takes the student through the process of archiving and storing evidence found on both PDA's and Cell Phones.

SIM CARD RECOVERY - Using several different technologies SIM card recoveries are analyzed and explained. The student will be put into a hands on mode with popular applications such as SIMIS and SECURE VIEW.

Objective

With this course you will be able to effectively and properly obtain digital media evidence, comprehend proper procedures and techniques for collecting and storing cell phones as digital evidence and recognize different types and styles of cellular phones as well as portable media storage.

Course Includes

- **Course Workbook and Manual**
- **HTCI @ LC-Technology First Responder Quick Guide**
- **Crime Scene Investigator Manual**
- **HTCI @ LC-Technology Investigator Tool Student Resource CD**
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Online Child Pornography Investigator Course

OCPIT

In the 80's it was time for congratulations, as law enforcement efforts significantly stemmed the tide of child pornography delivered via mail. In the 90's, it was time for concern, as the proliferation of Internet technology gave child pornographers and predators a new and instant way to ply their trade. Now it's time for action – using the very same Internet technology to track, capture, and prosecute this new wave of exploitation.

This three-day, hands-on course gives you the tools and techniques you need to put a stop to on-line child pornography and exploitation from two directions: Identifying, tracking, and apprehending the predators, and using proven methods to help prevent kids from becoming victims.

Topics Include

THIS COURSE IS AVAILABLE TO CERTIFIED LAW ENFORCEMENT OFFICERS ONLY

Investigative hardware and software technologies

This block will introduce the student to the tools that are available to the investigator of child pornography investigations.

Offender profiling

This block goes in depth to who it is that you may be looking for and how to bring them in.

How Internet is utilized to distribute child pornography

Where do the predators lurk to find and exploit the children

How to investigate on-line child pornography

How not to lose evidence in a child pornography investigation. What evidence is needed to close the loop and put the offender in jail?

Predator societies and sites

This block takes an in depth look at the Boy Love and Girl Love societies available on the internet. This block of instruction shows the law enforcement student where to find critical keys and clues to the deeper underground sub culture that traffics child pornography for profit. The student will be introduced to the societies such as:

- Nambla
- Boylinks
- Safety Network
- Christian Boylove Society
- Free Spirits
- To name just a few

How to conduct online investigations

Setting up the online investigation, legal barriers and precautions to be taken. Using software to gather vital evidence. How not to lose the evidence because of procedural mistakes. Setting up a Computer Crime Unit and Establishing community-oriented policing for child safety

Certification

HTCI @ LC Technology Certification for this course is not available at this time.

Course Includes

- 200 page Course Workbook and Manual
- HTCI @ LC Technology First Responder Quick Guide
- Best Practices for Computer Crime Scenes
- HTCI @ LC Technology Investigator Tool
- Student Resource CD
- HTCI @ LC Technology Tracking Website
- HTCI @ LC Technology Student Website
- HTCI @ LC Technology Mailman Listserve
- Hands on access to computer forensic lab or access to our hands on access to our state of the art mobile training lab
- A certified HTCI @ LC Technology instructor that has a minimum of 5 years in a computer forensic department.

CEU – This course has been accepted by accreditation agencies across the country. Checkout our website to see how many CEU's your state offers for our course.

Register Now 1-866-279-6295 www.htciatlctech.com or sales@htciatlctech.com

Computer Fraud Investigator Course

CFIT

Just a few years ago, virtually no one ever heard of identity theft, auction fraud, or on-line scams. Now they are featured in news reports across the country. Not to mention the more than \$700 million in online sales lost to fraud in 2001. The Internet isn't just big business...its big crime. In three days spent interacting with industry-leading instructors and cutting-edge technology, you'll learn how to conduct an investigation into all aspects of computer fraud – and how to assemble the evidence you'll need to turn that investigation into a conviction.

Topics Include

Definition and examples of computer fraud

How do you know what is a crime and what is not when it comes to the computer fraud of today? For example, a citizen in your jurisdiction loses \$5.00 in an investment scheme. Is that the total lost or is this just the tip of a million dollar fraud? We will show you the tools that you need to understand these frauds.

FRAUD WITH HIGH TECH TOOLS

This block covers the most reported crimes today and what to do with them once you get them. Included are topics on ID manufacturing and phoney diplomas. The student will look into the use of auction sites to scam people. How websites are being setup to harvest credit card and personal information that is then sold on the web in an open market structure. The student will learn how to follow and find these websites, being able to interpret the URL's used to confuse potential victims.

STALKING & IDENTITY THEFT

How do you deal with an online stalker what laws have they broken and what can you do about it. This block will take the investigator through the very tricky world of stalking and ID theft and show them how they can help the public to overcome this very dangerous type of crime.

INVESTIGATING EMAIL

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IRC, INSTANT MESSENGERS & BLOGS

Chatrooms are becoming places of big business for the scam artist. The student will learn how the scam artist is using the online environment to gather information on our citizens and corporate employees. The student will also learn how company secrets and documents are being sent out from this environment to outside agencies.

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CEU – This course has been accepted by accreditation agencies across the country. Checkout our website to see how many CEU's your state offers for our course.

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Online Computer Crime Boot Camp

OCBFC

Computer Crime is not going away in fact every day Computer Crime gets worse. Unfortunately not everyone can afford to be gone for two weeks of training. Our Boot Camp is designed for that person. Our intense 5 days of training will expose the student to both the Level 1 and Level 2 computer crime courses. Students will pickup the meat of each course and learn the critical skills necessary to conduct successful computer crime investigations.

Topics Include

CYBERCRIME OVERVIEW

An outline of the various types of individual Cybercrimes. This block deals with the what and why of computer crime. This block covers what we feel to be the major categories of computer crime and general investigative techniques.

CERT RESPONSE AND EVIDENCE COLLECTION

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FORENSIC EXAMINATION TOOLS

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LIVE SYSTEM FORENSICS AND SYSTEM AQUISITION

The computer system itself can be found fully operational. Some in the industry say just pull the cord and let the experts do the work. This is why you are in the course so that you can learn how to be that expert. Live acquisition is time intensive and leaves the potential for error on the investigators part.

Certification

The Online Investigation Course is linked into our Certification structure. With this certification you have the proof to show that you are able to successfully investigate Online Computer Crime. Our certification is becoming an industry standard..

Course Includes

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Course Bonuses:

This course comes with a licensed copy of the LC Technology Computer Forensic Suite.



CEU – This course has been accepted by accreditation agencies across the country. Checkout our website to see how many CEU's your state offers for our course.

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SOFTWARE INCLUDED WITH SELECTED COURSES



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FILERECOVERY/PHOTORECOVERY FOR DIGITAL MEDIA

Recover lost images from Smart Media, CompactFlash, Memory Sticks, SD Cards, CD, MiniDisk or almost any other type of media used by digital cameras.

(WINDOWS 9x/2000/2003/XP MAC OS)

FILERECOVERY PROFESSIONAL

FILERECOVERY® Professional allows the user to recover data from damaged disk drives. The technology in FILERECOVERY® Professional can scan and find lost partitions, boot sectors and other file system components. The Recovery Wizard allows even novice users to successfully recover lost data. (WINDOWS 9x/2000/2003/XP MAC OS)

FILERECOVERY FOR WINDOWS

Easy recovery tool retrieves files which have been deleted from a hard disk even if they are not in the recycle bin. The search engine makes finding deleted files a task anyone can perform. (WINDOWS 9x/2000/2003/XP MAC OS)

TRAINING PACKAGES INCLUDE



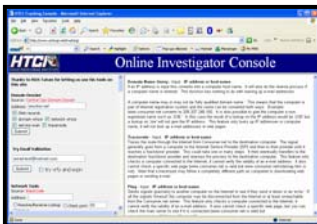
Whether using our classroom forensic PC's (1a) or Mobile training Lab (1b) the student will experience the same hands-on environment.



All students that attend HTCI @ LC Technology training receive our copyrighted training material. You can't run down to the bookstore and pickup one of our books. The class material is specially designed to incorporate the student and instructor into the maximum learning effect possible.



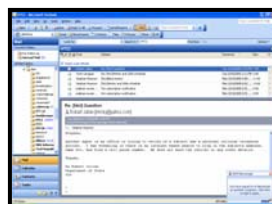
When a student leaves the classroom they are ready to go to work. All of the programs that they used in the previous weeks training are located on the student resource CD. The CD also has tons of additional information and sample documents to help get the student up and running.



The resources don't stop there. The student will have access to the HTCI @ LC Technology online tracking console and other training sites. These sites allow the student to return and practice or retake course training to reaffirm the skills taught in the course



Student only website contains links and materials to help the student down the road after the class. We feel it is as important to help the student after the class as much as in the class. That is why we offer this after class support.



Along with the student only website HTCI @ LC Technology also offers its Listserve to its students. The Listserve provides the student with the ability to get assistance 24 hours a day by posting topic related questions. This is sometimes considered one of the most valuable after class benefits around.

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Some of the Agencies and Organizations that have trusted us to train them

LOCAL/STATE

4th Judicial District Dept of Corrections
5th Judicial District Dept of Corrections
6th Judicial District Dept of Corrections
8th Judicial District Dept of Corrections
Ada County Sheriff
Alabama Department of Public Safety
Alamo Area Police Academy
Albert Lea Police Dept
Altus Police Department
Ames Police Department
Anacortes PD
Andalusia Police Department
Angelina County Sheriff Office
Antigo PD
Appleton PD
Arcata PD
Arizona State University Police Department
Ashland PD
Ashwaubenon Public Safety
Atherton Police
Athol PD
Atlanta Police Academy
Atlantic City PD
Auburn Police Dept
Austin Police Department
Baxter Police Department
Bellingham PD
Bemidji State University
Bengen-White Salmon PD
Bensalem Police Dept
Benton County Sheriffs Department
Bermuda Police Services
Beaufort PD
Blaine Cnty Shf Off
Boone Police Department
Boston college pd
Bothell PD
Boulder County Sheriff's Office
Bountiful Police Dept
Brentwood Police Department
Brevard County Sheriffs Office
Brooklyn Park PD
Brown County Sheriff's Office
Brownsberg Police Department
Brunswick Police Department
Bryan Police Department
BSCH

Bucknell Univ.
Bullhead City PD
Burnsville PD
Butler Police Department
Butte County DA Office
CA Dept of Corrections
Caddo County Sheriff Office
California Dept of Corrections
Calrion Police Department
Cambridge PD
Cape Girardeau County Sheriff
Carlton County Sheriff Dept.
Carol Stream Police Department
Castro County District Attorney Office
Catholic University of America
CCC Police Academy
Charlotte Cnty Sheriff Office
Chelsea PD
Cherokee Cnty Sheriff
Chesapeake Sheriff Dept
Chino Hills Police & Sheriff
Choctaw County Sheriffs Office
City of Atlantic City
City of Delafield Police
City of Dimmitt
City of Greenfield PD
City of Irving PD
City of Little Rock
City of Waltham PD
City of Whitewater PD
City of Whitewater PD
Clarion Police Department
Clark County Sheriff Department
Clemson City PD
Clermont Police Department
Cleveland Peace Officers
Cloquet Police Department
Cobb County PD
Coleman PD
Collinsville Police Department
Colorado Department of Corrections
Colorado Dept of Corrections
Colorado PD
Colorado Springs PD
Columbia County Sheriff's Office
Columbia PD
Columbus County Sheriff Office
Columbus Police Department

Concordia University, Saint Paul
Connell Police Dept
Contra Costa County Sheriff Office
Coralville Police Department
Corpus Christi Police Department
Council Bluffs PD
Craven County Sheriff
Crawfordsville Police Department
Crow Wing County Sheriffs Dept.
Culver City PD
Curry College
Cypress Police
Danville Police Department
Davenport PD
Davenport PD
Daytona Beach Police
Del City Police Department
Dodge Co. Sheriffs Department
Dixon PD
Downey PD
Dudley Police Dept
E. Whiteland PD
East Buffalo Township
Eastern Washington University Police
El Monte PD
El Paso Community College
Emeryville Police Department
Emmett PD
Enid Police Dept
Evanston Police Department
Everett Police Department
Fairfield PD
Fairmont Police Department
Fishers PD
Folsom PD
Fond-du-Lac Police
Forest Acres Police
Forrest Park Community College PD
Franklin County Sheriff's Office
Fruitland PD
Garden City PD
Garland PD
Gila County Sheriff's Office
Glendale PD
Grain Valley PD
Grand Chute PD
Grand County Sheriff Dept.
Grand Junction PD
Grand Saline Police
Greencastle PD
GreenWood PD

Gustavus Adolphus College
Public Safety Dept
Hannahville Police Department
Harding University Security
Hayward PD
Hazleton City Police Department
Henderson PD
Hesser College
Hialeh Police Department
Hilliston PD
Hillsborough Sheriffs Dept.
Hobart Police Department
Holliston PD
Holyoke PD
Horicon PD
Humbolt County Probation
Idaho State Police
ILLINOIS State Police
International Falls PD
Investigative Unit VA
Iowa Division of Criminal Investigation
Iowa Lakes Community College
Jackson County Sheriff Department
Jersey County Sheriff Department
Johnson County Prosecutors Office
Johnson County Sheriff Office
Jones County Sheriff Dept
Junction City PD
Kanawha Police Department
Kansas Highway Patrol
Kerrville Police Department
Kiell PD
King County Sheriff Office
Kingman Police Department
LA County Sheriff Department
LA Investigations
La Junta PD
Lancaster County Sheriffs Office
Laramie County Sheriff Department
Las Cruces Police Department
Lebanon Police Department
Lighthouse Point Police Department
Lincoln Parish Sheriffs Dept
Lincoln PD
Lockheed Martin
Logan City PD
Longview PD

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 MA State Police
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 Maitland Police Department
 Manalapan Township PD
 Manhattan Beach PD
 Manitowoc Sheriffs Dept.
 Manual Castaneda Bulos
 Consultant
 Maricopa County Sheriff
 Office
 Marietta PD
 Marquette Univ
 Marshall County Sheriff
 Department
 Martinez PD
 Mary Washington College
 Massachusetts General
 Hospital
 MBTA
 Mendocino County Sheriff
 Office
 Menomonee Falls Police Dept
 Metro Transit Police
 Metro Transit Police
 Miami Police Department
 Michigan State Police
 Millbrae Police Department
 Minot Police Department
 Miracosta College
 MIT Police Department
 Mitchell Police Department
 Mitchellville PD
 Monterey CO DA Office
 Mosby PD
 Mountain Home PD
 Mountain Village PD
 Mountlake Terrace Police
 Department
 Muncie PD
 Muniz Engineering Inc.
 Nantucket Police Department
 Napa Valley College
 Needham PD
 New Brighton Area PD
 New Hampshire Marine
 Patrol
 New Jersey Dept. of
 Environmental Protection
 New London PD
 New Philadelphia Police
 Department
 Newton Police Department
 Newtown Township PD
 Nicolet County Atty's Office
 Nicoma Park PD
 Nixa PD
 Noble County Sheriffs
 Department
 Noblesville PD
 Norfolk PD
 Norfolk Police Division
 North Little Rock Police
 Department

Northern Illinois University
 Police Department
 Oak Point D.P.S.
 Oakdale PD
 Oakley PD
 Ocean Ridge Department
 of Public Safety
 Oklahoma County Sheriffs
 Office
 Oklahoma State Bureau of
 Investigations
 Omaha Police Department
 Operations Security
 International
 Oro Valley Police Department
 Osage City Police Department
 Oshkosh PD
 Overland Park PD
 Owen PD
 Pacific Grove Police
 Palos Verdes Estates PD
 Pasadena Police Dept
 Pasco County Sheriffs Office
 Pasco PD
 PBGC
 Penn St. Police
 Philadelphia PD
 Pima CO Sheriff Dept
 Piscataway Police
 Department
 Placer County Sheriff
 Pleasant Hill PD
 Pleasanton Police Department
 Polk City PD
 Polk County Sheriff Office
 Port of Seattle Police
 Department
 Port Townsend PD
 Porter County Sheriff
 Department
 Prince Edward Co Sheriff
 Dept
 Prosser Police Department
 Pulaski County Sheriff
 Department
 Randall County Sheriff
 Department
 Red Oak PD
 Redwood Falls Police
 Department
 Refugio PD
 Renton Police Department
 Rexburg PD
 Rialto PD
 Rice Co Sheriffs Dept
 Rice University PD
 Richmond PD
 Rockhurst University
 Rockwall Police Department
 Rogers Police Department
 Russell Co. Sheriff Dept.
 S. Lake Tahoe PD
 Salem Police Department
 Salem State College PD
 San Mateo County Sheriffs
 Office
 Santa Barbara CO Probation
 Dept.
 Schererville Police
 Department

Sebastian Co. Sheriff Dept.
 Sedalia Police Department
 Sedgwick County Sheriffs
 Office
 Seward County Sheriffs
 Office
 Shawnee PD
 Sheboygan PD
 Sherborn PD
 Sherwood Police Department
 Sierra Vista Police
 Department
 Sioux City Iowa Regional
 Training Center
 Sioux City PD
 Siskiyou County District
 Attny Office
 Siskiyou County Sheriff
 Department
 Somerset Cnty Pros Office
 Somerset County Sheriff
 Sonoma State Univ. Police
 South Dakota DCI
 South Dakota State University
 PD
 Southwestern Oklahoma State
 University
 SSA/OIG
 St Genevieve CO Sheriff
 St Peter Police Department
 St Thomas University
 St. Croix County Sheriff
 Department
 St. George Police Department
 St. Mary Parish Sheriff Office
 State of CA.
 State of Iowa
 Stillwater Police
 Department
 Stockton PD
 Stoddard County Sheriff
 Department
 Strongsville Police
 Department
 Suisun City Police
 Department
 Sun Prairie PD
 Teller County Sheriff Office
 Temple Terrace Police Dept.
 Texas A&M University
 Williamsburg County
 Sheriff's Office
 Williamsburg Police
 Department
 Windsor PD
 Winnebago County Sheriff
 Winona Police Dept
 Wood Co Sheriffs Office
 Wood Heights PD
 Woodland Park PD
 Woodstock Police
 Department
 Wheat Ridge Police
 Department
 White Earth Public Safety
 Department
 Whitewater PD
 Whittier Police Dept
 Wickliffe Police Department
 Wylie Police Department

Yakima PD
 Yolo County DA
 Yuma Police
 Zionsville Police Department

FEDERAL

US Airforce OSI
 Bureau of Land Management
 Bureau of Prisons
 CIA
 CIA-OIG
 CID Office
 CSULB
 Department
 Defense Criminal Inv.
 Services
 Department of Corrections
 Department of Housing &
 Urban Deveolment - OIG
 Department of Juvenile
 Justice
 Department of the Army
 Department of the Interior-
 US Geological Survey
 Dept of Health Human
 Services
 Dept of Housing & Urban
 Development
 Dept of the Army CID Ft
 Lewis
 DHS-OIG
 Division of Corrections
 DOC/OIG
 DOJ/OIG
 DOT-OIG
 FBI - Miami Field Office
 FBI - Oklahoma Office
 Federal Aviation
 Administration
 Ft. Jackson Law Enforcement
 FTC-OIG
 IG Criminal Investigator
 Academy
 Immigration Naturalization
 Services
 N.I.S.T
 NASA
 NASA/RCIS
 NASA-OIG
 Naval Criminal Investigative
 Services
 US Navy
 NCIS
 Nellis AFB
 SD-OIG
 Secret Service
 US District Court

CORPORATIONS

Classmates Online
 Incorporated
 Corporate Commission
 Corporation For Natl
 Coummunity Services
 Cyber Agents, Inc.
 Cyberdata
 Data Processing
 DHL Worldwide Express
 Emerald Management Group

GSA CONTRACT PRICING

Price List

<u>Item</u>	<u>Class Length</u>	* GSA		<u>%</u> <u>of Discount</u>	<u>Units</u>	<u>SIN</u>
		<u>Standard</u> <u>Price</u>	<u>Commercial</u> <u>Price</u>			
Computer and Online Crime Investigation (CCST1)	5 Days	\$800	\$2,450	67.34%	each	132-50
Computer Crime Forensic Investigation (CCST2)	5 Days	\$800	\$1,450	53.10%	each	132-50
Child Pornography Course (Law Enforcement Only)	3 Days	\$680	\$1,450	53.10%	each	132-50
Online and Computer Forensic Boot Camp (CCST1 & 2)	5 Days	\$1,740	\$2,450	28.97%	each	132-50
Cell Phone and Portable Storage Forensic Training	3 Days	\$680	\$1,450	44.82%	each	132-50

Notes:

Also included in each course is a copy of our Fully Licensed Software:

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FILERECOVERY® Professional

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D. CONTRACT TERMS AND CONDITIONS

D.1 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS-COMMERCIAL ITEMS (FAR 52.212-5) (FEB 2006) (TAILORED)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clause, which is incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

- (1) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).
- (2) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78)

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items or components:

- (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (JUL 1995), with Alternate I (OCT 1995) (41 U.S.C. 253g and 10 U.S.C. 2402).
- (2) 52.219-8, Utilization of Small Business Concerns (MAY 2004) (15 U.S.C. 637 (d)(2) and (3)).
- (3)
 - (i) 52.219-9, Small Business Subcontracting Plan (JAN 2002) (15 U.S.C. 637 (d)(4)).
 - (ii) Alternate I (OCT 2001) of 52.219-9
 - (iii) Alternate II (OCT 2001) of 52.219-9
- (4) 52.219-14, Limitation on Subcontracting (DEC 1996) (15 U.S.C. 637 (a)(14)).
NOTE: This clause only applies to contracts that are awarded to and under the 8(a) program.
- (5) 52.222-3, Convict Labor (JUN 2003) (E.O. 11755)
- (6) 52.222-21, Prohibition of Segregated Facilities (FEB 1999).
- (7) 52.222-26, Equal Opportunity (APR 2002) (E.O. 11246).
- (8) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (DEC 2001) (38 U.S.C. 4212).
- (9) 52.222-36, Affirmative Action for Workers with Disabilities (JUN 1998) (29 U.S.C. 793).
- (10) 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (DEC 2001) (38 U.S.C. 4212).
- (11) 52.225-13, Restriction on Certain Foreign Purchases (FEB 2006) (E.o.s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- (12) 52.232-33, Payment by Electronic Funds Transfer-Central Contractor Registration (OCT 2003) (31 U.S.C. 3332).
- (13) 52.232-36, Payment by Third Party (MAY 1999) (31 U.S.C. 3332) (Deviation – May 2003).
- (14) 52.239-1, Privacy or Security Safeguards (AUG 1996) (5 U.S.C. 552a) (Deviation – May 2003).

- (15) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241 and 10 U.S.C. 2631) Alternate I (APR 2003) of 52.247-64.

(c) The contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

- (1) 52.222-1, Service Contract Act of 1965, as Amended (MAY 1989) (41 U.S.C. 351, *et seq.*).
- (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 1989) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).
- (3) 52.222-43, Fair Labor Standards Act and Service Contract Act-Price Adjustment (Multiple Year and Option Contracts) (May 1989) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).
- (4) 52.222-44, Fair Labor Standards Act and Service Contract Act-Price Adjustment (Feb 2002) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).
- (5) 52.222-47, SCA Minimum Wages and Fringe Benefits Applicable to Successor Contract Pursuant to Predecessor Contractor Collective Bargaining Agreements (CBA) (May 1989) (41 U.S.C. 351, *et seq.*).

(d) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records-Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), or (d) of this clause, the Contractor is not required to include any FAR clause, other than those in paragraphs (i) through (vi) of this paragraph is a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause –

(i) 52.219-8, Utilization of Small Business Concerns (MAY 2004) (15 U.S.C. 637 (d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$500,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(ii) 52.222-26, Equal Opportunity (APR 2002) (E.O. 11246);

(iii) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (DEC 2001) (38 U.S.C. 4212);

(iv) 52.222-36, Affirmative Action for Workers with Disabilities (JUN 1998) (29 U.S.C. 793);

(v) 52.222-41, Service Contract Act of 1965, as amended (MAY 1989), flow down required for all subcontracts subject to the Service Contract Act of 1965 (41 U.S.C. 351, et seq.); and

(vi) 52.247-64, Preference for Privately Owned U.S.-Flagged Commercial Vessels (APR 2003) (46 U.S.C. 1241 and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.